

# Senate Study Bill 3201

SENATE/HOUSE FILE \_\_\_\_\_  
BY (PROPOSED DEPARTMENT OF  
ADMINISTRATIVE SERVICES  
BILL)

Passed Senate, Date \_\_\_\_\_ Passed House, Date \_\_\_\_\_  
Vote: Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Vote: Ayes \_\_\_\_\_ Nays \_\_\_\_\_  
Approved \_\_\_\_\_

## A BILL FOR

1 An Act concerning department of administrative services  
2 operations.  
3 BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:  
4 TLSB 5424DP 82  
5 ec/nh/5

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1 1 Section 1. Section 8.6, Code Supplement 2007, is amended  
2 by adding the following new subsection:  
1 3 NEW SUBSECTION. 16. DESIGNATION OF SERVICES == FUNDING ==  
1 4 CUSTOMER COUNCILS.  
1 5 a. Establish a process by which the department, in  
1 6 consultation with the department of administrative services,  
1 7 shall determine which services provided by the department of  
1 8 administrative services shall be funded by an appropriation  
1 9 and which services shall be funded by the governmental entity  
1 10 receiving the service.  
1 11 b. Establish a process for determining whether the  
1 12 department of administrative services shall be the sole  
1 13 provider of a service for purposes of those services which the  
1 14 department determines under paragraph "a" are to be funded by  
1 15 the governmental entities receiving the service.  
1 16 c. Establish, by rule, a customer council responsible for  
1 17 overseeing the services provided solely by the department of  
1 18 administrative services. The rules adopted shall provide for  
1 19 all of the following:  
1 20 (1) The method of appointment of members to the council by  
1 21 the governmental entities required to receive the services.  
1 22 (2) The duties of the customer council which shall be as  
1 23 follows:  
1 24 (a) Annual review and approval of the department of  
1 25 administrative services' business plan regarding services  
1 26 provided solely by the department of administrative services.  
1 27 (b) Annual review and approval of the procedure for  
1 28 resolving complaints concerning services provided by the  
1 29 department of administrative services.  
1 30 (c) Annual review and approval of the procedure for  
1 31 setting rates for the services provided solely by the  
1 32 department of administrative services.  
1 33 (3) A process for receiving input from affected  
1 34 governmental entities as well as for a biennial review by the  
1 35 customer council of the determinations made by the department  
2 1 of which services are funded by an appropriation to the  
2 2 department of administrative services and which services are  
2 3 funded by the governmental entities receiving the service,  
2 4 including any recommendations as to whether the department of  
2 5 administrative services shall be the sole provider of a  
2 6 service funded by the governmental entities receiving the  
2 7 service. The department, in consultation with the department  
2 8 of administrative services, may change the determination of a  
2 9 service if it is determined that the change is in the best  
2 10 interests of those governmental entities receiving the  
2 11 service.  
2 12 d. If a service to be provided may also be provided to the  
2 13 judicial branch and legislative branch, then the rules shall  
2 14 provide that the chief justice of the supreme court and the  
2 15 legislative council may, in their discretion, each appoint a  
2 16 member to the customer council.  
2 17 Sec. 2. NEW SECTION. 8A.111 REPORTS REQUIRED.  
2 18 The department shall provide all of the following reports:

2 19 1. An annual report of the department as required under  
2 20 section 7E.3, subsection 4.  
2 21 2. Internal service fund service business plans and  
2 22 financial reports as required under section 8A.123, subsection  
2 23 5, paragraph "a", and an annual internal service fund  
2 24 expenditure report as required under section 8A.123,  
2 25 subsection 5, paragraph "b".  
2 26 3. An annual report regarding total spending on technology  
2 27 as required under section 8A.204, subsection 3, paragraph "a".  
2 28 4. An annual report of expenditures from the Iowa Access  
2 29 revolving fund as provided in section 8A.224.  
2 30 5. A technology audit of the electronic transmission  
2 31 system as required under section 8A.223.  
2 32 6. An annual report on state purchases of recycled and  
2 33 soybean-based products as required under section 8A.315,  
2 34 subsection 1, paragraph "d".  
2 35 7. An annual report on the status of capital projects as  
3 1 required under section 8A.321, subsection 11.  
3 2 8. An annual salary report as required under section  
3 3 8A.341, subsection 2.  
3 4 9. An annual average fuel economy standards compliance  
3 5 report as required under section 8A.362, subsection 4,  
3 6 paragraph "c".  
3 7 10. An annual report of the capitol planning commission as  
3 8 required under section 8A.373.  
3 9 11. A comprehensive annual financial report as required  
3 10 under section 8A.502, subsection 8.  
3 11 12. An annual report on the condition of affirmative  
3 12 action, diversity, and multicultural programs as provided  
3 13 under section 19B.5, subsection 2.  
3 14 13. An unpaid warrants report as required under section  
3 15 25.2, subsection 3, paragraph "b".  
3 16 14. A report on educational leave as provided under  
3 17 section 70A.25.  
3 18 15. A monthly report regarding the revitalize Iowa's sound  
3 19 economy fund as required under section 315.7.  
3 20 Sec. 3. Section 8A.202, subsection 2, paragraph e, Code  
3 21 2007, is amended by striking the paragraph.  
3 22 Sec. 4. Section 305.10, subsection 1, paragraph h, Code  
3 23 2007, is amended to read as follows:  
3 24 h. Prepare all mandated reports, newsletters, and  
3 25 publications for electronic distribution in accordance with  
3 26 government information policies, standards, and guidelines. A  
~~3 27 reference copy of all mandated reports, newsletters, and~~  
~~3 28 publications shall be located at an electronic repository for~~  
~~3 29 public access to be developed and maintained by the department~~  
~~3 30 of administrative services in consultation with the state~~  
~~3 31 librarian and the state archivist.~~

3 32 Sec. 5. Section 8A.121, Code 2007, is repealed.

#### 3 33 EXPLANATION

3 34 This bill concerns department of administrative services  
3 35 operations.

4 1 The bill provides that the department of management, and  
4 2 not the department of administrative services, is responsible  
4 3 for determining which services provided by the department of  
4 4 administrative services shall be funded by an appropriation  
4 5 and which services will be funded by the government entities  
4 6 receiving the service. The bill requires the department of  
4 7 management to consult with the department of administrative  
4 8 services in making this determination. The bill also provides  
4 9 that the department of management is responsible for  
4 10 determining which services that will be funded by the  
4 11 government entities shall be solely provided by the department  
4 12 of administrative services. For those services solely  
4 13 provided by the department of administrative services, the  
4 14 bill provides for the department of management to establish a  
4 15 customer council responsible for reviewing the department of  
4 16 administrative services' business plan and setting the rates  
4 17 charged government entities regarding the services provided.  
4 18 Code section 8A.121, which provided that the department of  
4 19 administrative services is responsible for these duties, is  
4 20 repealed.

4 21 New Code section 8A.111 lists reports that the department  
4 22 of administrative services is required to prepare or produce  
4 23 under current law.

4 24 Code section 305.10, concerning agency records, is amended  
4 25 to eliminate the requirement that all mandated reports for  
4 26 each agency be located at an electronic repository for public  
4 27 access developed and maintained by the department of  
4 28 administrative services.

